

Johnson County Educational Research Triangle (JCERT)  
 October 26, 2015  
 Minutes

Attendees:

Triangle Authority:

Present:

Ed Eilert, Chairman  
 Mike Boehm, Vice Chairman  
 Carl Gerlach  
 Kay Wolf  
 David Lindstrom  
 Jeff Melcher

Others:

Dean Vakas - K-State Olathe  
 Jeff Reene - KU Edwards  
 Lindy Eakin - K-State Olathe  
 Ben Hart - Allen, Gibbs & Houlik  
 David Cook - KU Edwards  
 Lori Wade - KU Edwards  
 James R. Hubbard - HRKK

Introduction of Persons Present	Chairman Ed Eilert took a roll call of the JCERT Authority.
Quorum	Mr. Eilert announced that a quorum was present.
Minutes	The next item of business was the approval of the Minutes from the prior meeting. Upon motion and second, the Minutes were approved.
Audit Report	Ben Hart of AGH gave a clean audit report. After review of the draft audit report, the Authority requested several changes to the wording in the report. There was a motion and second to approve the report as amended. Motion passed.
RFP for Public Relations Firm	Ed Eilert presented a draft information sheet to go out to Public Relations Firms. After discussion regarding the procedure for selecting a Public Relations Firm, it was decided that a sub-group from the County and the University's Public Relations Departments would work together to put together a final RFP requesting a response within 30 days and awarding a two year contract with three one-year extensions.

University Updates	Kansas State updates were presented by Dean Vakas. K.U. Edwards update was presented by David Cook. K.U. Medical Center update was presented by Jeff Reene.
Approval of Invoices to AGH	Invoices to AGH in the amount of \$6,250.00 and \$3,000.00 were approved
Approval of Invoice from Hubbard, Ruzicka, Kreamer & Kincaid	Invoice for HRKK Law in the amount of \$500.00 was approved.
Audit RFP	Ed Eilert indicated that the contract for AGH was up and an RFP should be done for the selection of next year's audit firm. After a general discussion, it was determined that Mike Boehm and Ed Eilert would work together to put together a new RFP for the selection of next year's auditing firm.
Next Meeting	The next regular meeting will be held on January 15, 2016, at 7:30 a.m. at the KU Medical Research Center.  Meeting adjourned.