

Johnson County Educational Research Triangle (JCERT)  
 April 22, 2014  
 Minutes

Attendees:

Triangle Authority:

**Present:** Ed Eilert, Chairman  
 Mike Boehm, Vice Chairman  
 Carl Gerlach  
 Jeff Melcher  
 Ed Peterson

**Others:** David Cook - KU Edwards  
 Lori Wade - KU Edwards  
 Prema Arasu - K-State Olathe  
 Lindy Eakin - K-State Olathe  
 Maxine Stoltz - KUMC  
 Shelly Hammond - Allen, Gibbs & Houlik  
 Benjamin Hart - Allen, Gibbs & Houlik  
 Jerry Cook, JCCC  
 Theresa Gordzica - KU  
 James R. Hubbard - HRKK

Introduction of Persons Present	Chairman Eilert took a roll call of the JCERT Authority members.
Quorum	Mr. Eilert announced that a quorum was present.
Allen Gibbs & Houlik - Presentation	<p>The next item of business was a presentation by Shelly Hammond and Ben Hart on the agreed-upon procedures. After a discussion, it was decided to drop the first bullet point regarding construction/bonds since construction had been completed in all three projects. Other than this one change, there were no other changes to the agreed-upon procedures.</p> <p>Ben Hart presented the audit engagement letter and after a general discussion, both the agreed-upon procedures and the audit engagement letter were approved.</p>
University Updates and Budgets	Dr. Cook presented the KU Edwards update and budget; Maxine Stoltz presented the KU Clinical Research update and budget and Dr. Prema Arasu presented the K-State University update and budget. After discussion of each budget, the budgets were approved.

Invoice - HRKK	The next item was approval of an Invoice from Hubbard, Ruzicka, Kreamer & Kincaid, L.C.'s in the amount of \$750.00 which was approved.
Minutes	The next of business was the approval of the Minutes from the prior meeting. Mayor Boehm indicated that one correction needed to be made regarding approval of Invoices between JCERT authority meetings and, with that amendment, the Minutes were approved.
RFP - Financial, Legal and Administrative	The next order of business was a discussion of an RFP for financial, legal and administrative relationships with the Authority. After general discussion, it was approved that a committee consisting of Chairman Ed Eilert, Greg Musil and Kay Wolf, be appointed to determine what action should be taken regarding the financial, legal and administrative relationships with the Authority.
Next Meeting	The next regular meeting will be held on Tuesday, August 4, 2014 at 7:30 a.m. at the KU Clinical Research Center, 4350 Shawnee Mission Parkway, Fairway Auditorium, Fairway, Kansas. Meeting adjourned.